

Uxbridge Free Public Library
Board of Library Trustees
Tuesday February 20 2007

Meeting Minutes

Call to Order: Meeting called to order 7:00 PM

Attendees: M. Francis, L. Dorgan, M. Paul, E. B. Kroll, C. Parker, J. Lynch
A. Keeler, M. Wickstrom, F. McCloskey. Library Director Susan Stanovich, Asst. Library Director Deb Young.

Next Meeting: March 20 2007

Motion made M. Wickstrom, 2nd C. Parker to accept minutes of January meeting. **Motion passed, M. Paul abstain**

Architects Richard Smith and Frank Adams were at the meeting to discuss Children's Room and possibly building elevator/stairs restrooms now to be used as part of future building plan. Current building project in Children's room (carpet, shelving, drainage) has no bearing on future building improvements. There are no cost savings to using this project as part of a larger plan. Building of an elevator/stairs/restroom core would provide access to all floors, but would result in net loss of stack space by 20 to as much as 40% due to reconfigurations necessary to comply with ADA guidelines.

Library Director's report: Library Director presented various bids collected for Children's Room work. There was considerable discussion of who would pay for this project, and when we will know money is available. The Board would like to start immediately. Expected insurance payment is \$12-14,000, total cost of project is expected to be in the \$30-35,000. Several more estimates are needed to get a better idea of the total cost. It was also noted that the Town Meeting Warrant closes on March 8 at 4 pm, a warrant article would have to be submitted by then if necessary.

Motion made: Library Director will contact Town Manager and present project to Finance Committee at next Fin Com meeting if necessary by A. Keeler 2nd M. Wickstrom, **passed unanimously**

Motion made: Library Director will contact will draft and submit warrant article by deadline for Spring Town Meeting if necessary by A. Keeler 2nd M. Wickstrom, **passed unanimously**

Assistant Director's report: Books and Beyond program has ended, Assistant Director will be attending the Annual Kids Fair in Whitinsville again this year

Friends of the Library: No report this month

Updates:

Drainage repair: Repairs not done yet, Library Director to call DJ Salmon for update, and to review the specifications for the job. Architects had suggested a perimeter drain pipe may be a better long term fix than and repair similar to the project completed on the front of the building last fall. Director and M. Francis will consult with D.J. Salmon and DPW Dept. to see if project can be modified to include drain pipe or if current specs for the job are adequate.

Lighting: Installation complete, new lighting looks great. Thanks to Jerry Lemire for his work with electrician Jeff Grenier installing the lights.

Barnard Co. installed new copper flashing and downspout on turret. Noted that repointing is needed in this area

File Cabinet: To be delivered Feb 28.

Phone Bill: finally received phone bill from town, Library phone bill was less than \$100 per month for period of June 06 through January 07. This is a considerable savings from old phone bill of \$350-400 per month. This reflects change to Centrex lines and elimination of computer dial-up services.

Motion made A. Keeler, 2nd C. Parker to authorize President, Library Director and Facilities Committee to make decisions regarding Children's Room in order to move project along and not wait for next regularly scheduled Board meeting. **Motion passed unanimously.**

Motion made A. Keeler, 2nd L. Dorgan to have Library Director contact Town Manager and/or Finance Committee to secure funding for Children's Room repair and to draft warrant article for possible inclusion in Spring Town Meeting to fund Children's Room repairs if money is not forthcoming from Town Manager or Fin Com

New Business

Discussion of having information available prior to meetings so Board can make decisions at meeting

Motion made to adjourn made by C. Parker, 2nd F. McCloskey, **Motion passed unanimously** regular meeting adjourned 9:00 PM. Each board member polled individually to reconvene in Executive Session, M. Francis –yes, L. Dorgan – yes, M. Paul – yes, E. B. Kroll – yes, C. Parker – yes, J. Lynch – yes, A. Keeler – yes, M. Wickstrom – yes, F.McCloskey – yes.

Executive Session convened 9:00 PM